

## PERFORMANCE & RISK REPORT - FEBRUARY 2023

<b>Head of Service:</b>	Andrew Bircher, Head of Policy and Corporate Resources
<b>Wards affected:</b>	(All Wards);
<b>Urgent Decision?(yes/no)</b>	No
<b>If yes, reason urgent decision required:</b>	N/A
<b>Appendices (attached):</b>	Appendix 1 – Performance Report: February 2023

### Summary

The appendix to this report provides an overview of the council's performance with respect to its annual plan objectives, key performance indicators and corporate risks.

### Recommendation (s)

#### The Committee is asked to:

- (1) **Note and comment on the performance and risk information located at Appendix 1.**

## 1 Reason for Recommendations

- 1.1 The terms of reference for this committee includes the responsibility for reviewing the performance of the council, and evaluating and monitoring progress on whether expected outcomes are being achieved in accordance with the council's strategic plans.
- 1.2 This report has been brought to the committee to aid its members in meeting these objectives.

## 2 Background

- 2.1 In February 2020 the council agreed a Four Year Plan for the period 2020 to 2024. The six themes are:
  - Green & Vibrant - A better place to live where people enjoy their surroundings.
  - Safe & Well - A place where people feel safe, secure, and lead healthy, fulfilling lives.

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- Opportunity & Prosperity - A successful place with a strong, dynamic local economy where people can thrive.
- Smart & Connected - Alive and connected socially, economically, geographically, and digitally.
- Cultural & Creative - A centre for cultural and creative excellence and inspiration.
- Effective Council - Engaging, responsive and resilient council.

2.2 Each year since the Four Year Plan's inception, annual plans have been developed to outline how each theme will be delivered. Progress reports on the annual plans, as well as information on key priority targets and risk information, have been regularly brought to this committee.

### **3 Performance Report – February 2023**

3.1 Appendix 1 comprises a corporate performance report for the council. Alongside progress updates for the Annual Plan 2022-2023, the report includes key performance indicators, the corporate risk register, and progress on the annual governance statement actions.

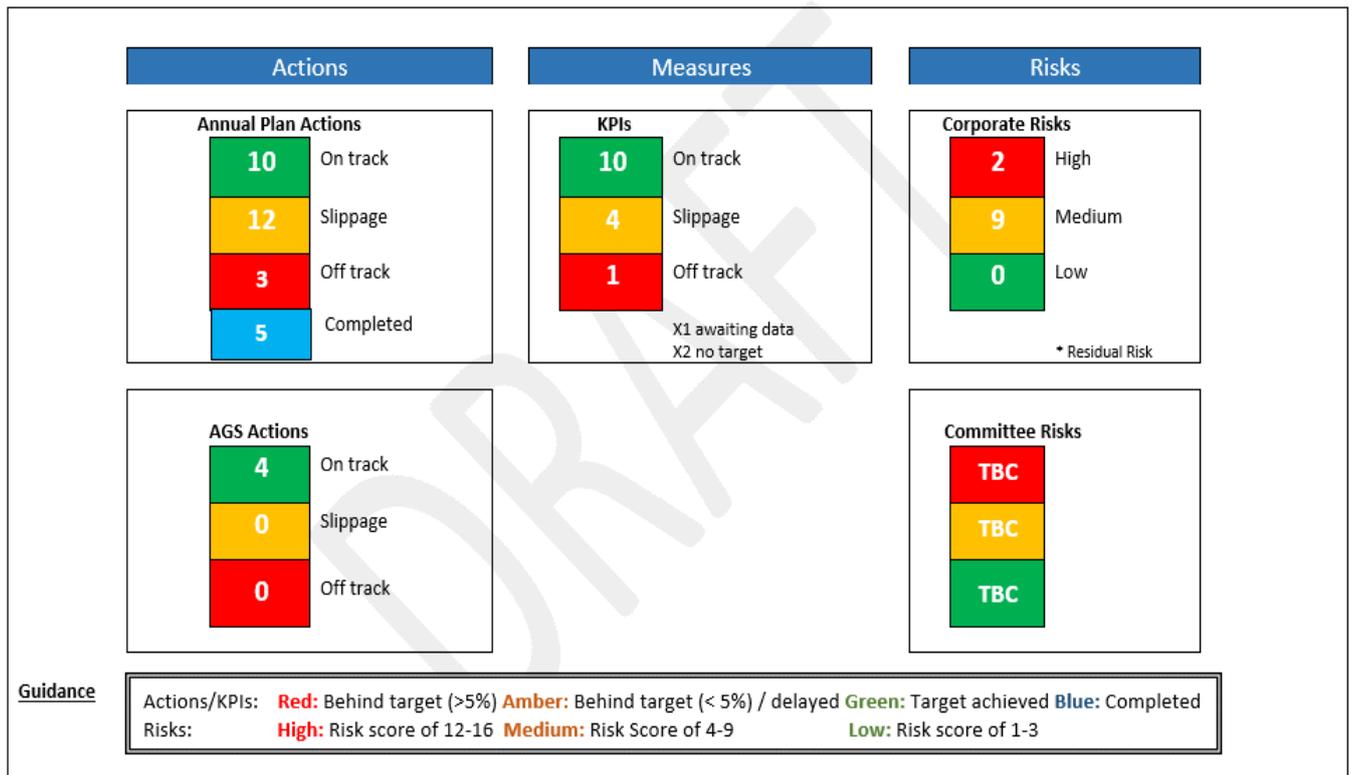
3.2 A key aim of the updated report is to provide a concise overview of how the council is performing, in a single document, regarding its strategic objectives, service delivery, and risks that may hinder its ability to deliver these.

3.3 Section 5, which sets out the policy committees' risk registers, is currently under review. Therefore, data on these risks have not been included in this report. However the data will be available for the next edition of the report.

3.4 The table on the next page presents the summary dashboard from Appendix 1. Please note that key performance indicator information is provided on a quarterly basis, unless stated otherwise in Appendix 1. The other performance and risk information is the latest update at the time of this report's writing. Further details can be found in Appendix 1.

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## 4 Risk Assessment

### Legal or other duties

#### 4.1 Equality Impact Assessment

4.1.1 No direct risks; equality related objectives are contained with the Annual Plan 2022-2023, Section 2 within Appendix 1.

#### 4.2 Crime & Disorder

4.2.1 No direct risks; crime and disorder related objectives are contained with the Annual Plan 2022-2023, Section 2 within Appendix 1.

#### 4.3 Safeguarding

4.3.1 None for the purposes of this report.

#### 4.4 Dependencies

4.4.1 The production of this report is dependent on the capacity of other service areas and committees to consider and contribute to its content.

#### 4.5 Other

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4.5.1 None: corporate risks are included in Appendix 1.

### 5 Financial Implications

5.1 No financial implications for the purposes of this report.

5.2 **Section 151 Officer's comments:** None arising from the contents of this report.

### 6 Legal Implications

6.1 No legal implications for the purposes of this report.

6.2 **Legal Officer's comments:** None arising from the contents of this report.

### 7 Policies, Plans & Partnerships

7.1 **Council's Key Priorities:** The following Key Priorities are engaged:  
Effective Council

7.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

7.3 **Climate & Environmental Impact of recommendations:** None for the purposes of this report.

7.4 **Sustainability Policy & Community Safety Implications:** None for the purposes of this report.

7.5 **Partnerships:** None for the purposes of this report.

### 8 Background papers

8.1 The documents referred to in compiling this report are as follows:

#### Previous reports:

- Epsom and Ewell Borough Council (2022) *Four Year Plan: Year End Performance Report 2021-2022*, Audit & Scrutiny Committee, Tuesday 14<sup>th</sup> June 7.30pm. Online available: <https://democracy.epsom-ewell.gov.uk/ieListDocuments.aspx?CId=157&MId=1250&Ver=4> [last accessed 11/08/2022].

#### Other papers:

- Epsom and Ewell Borough Council (2022) *Constitution of Epsom and Ewell Borough Council: Part 3 – Responsibilities for Functions*, pp. 18-20. Online available: <https://democracy.epsom-ewell.gov.uk/documents/s23990/Part%203%20-%20Responsibility%20for%20Functions%2004052022%20Constitution%20of%20Epsom%20and%20Ewell%20Borough%20Council.pdf>